

Copy Color LTD Privacy Statement 2018

All information provided to Copy Color LTD, Company Registration number 4789150, will be held securely and processed in accordance with the General Data Protection Regulation (GDPR).

This privacy policy sets out how Copy Color LTD uses and protects any information that you give us when you use this website www.copycolor.co.uk or contact us by email.

Should we ask you to provide certain information by which you can be identified when using this website, or via email, then you can be assured that it will only be used in accordance with this privacy statement.

What we collect

In operating our Website we may collect and process the following data about you:

- Details of your visits to our Website and the resources that you access including, but not limited to, traffic data, location data and other communication data.
- Information that you provide by filling in forms on our Website or contact us via the contact us page.
- Information provided to us when you communicate with us for any reason.

What we do with information we collect

We require this information to understand your needs and provide you with a better service, and in particular for the following reasons:

- Internal record keeping
- We may use the information to improve our products and services.
- We may use the information to customise the website according to your interests.
- To allow us to better service you in responding to your customer service requests.
- To quickly process your transactions.

We will never use your information in a way incompatible with this privacy notice. This will include amongst others that:

- We will not put any information about you on general release nor will we sell such information.
- We will not transfer personal data outside of the European Economic Area.

Security

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online.

We endeavour to take all reasonable steps to protect your personal data including the use of encryption technology, but cannot guarantee the security of any data you disclose online. You accept the inherent security implications of sending information over the Internet and will not hold us responsible for any breach of security unless we have been negligent.

How we use Cookies

A cookie is a small file which asks permission to be placed on your computer's hard drive. Once you agree, the file is added and the cookie helps analyse web traffic or lets you know when you visit a

particular site. Cookies allow web applications to respond to you as an individual. The web application can tailor its operations to your needs, likes and dislikes by gathering and remembering information about your preferences.

We use traffic log cookies to identify which pages are being used. This helps us analyse data about web page traffic and improve our website in order to tailor it to customer needs. We only use this information for statistical analysis purposes and then the data is removed from the system. Overall, cookies help us provide you with a better website, by enabling us to monitor which pages you find useful and which you do not. A cookie in no way gives us access to your computer or any information about you, other than the data you choose to share with us. You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. This may prevent you from taking full advantage of the website.

Links to other websites

Our website may contain links to enable you to visit other websites of interest easily. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

Data Controller

For the purpose of the data Protection Act 1998 our data controller is Amal Simpson and can be contacted by email at amal.simpson@copycolor.co.uk or by post to the address below.

Copy Color

Unit 5 Callenders

Paddington Drive

Swindon

SN5 7YW

Tel 01793 870022